

HORA TE PAI HEALTH SERVICES



NEW TRUSTEEE NOMINATION FORM **for** **Hora Te Pai Health Service Charitable Trust** **November 2014**

The Hora Te Pai Health Service Charitable Trust is calling for one replacement Trustee. Nominations could include a GP, Nurse or Practice Manager or local Iwi member.

If you wish to nominate someone please fill out this form and there include their CV, return it c/- the Manager at Hora Te Pai Health Service office by 12pm midday Friday the 14th November 2014,

We have attached a background sheet to this form for your information. Please feel free to contact Gordon Strachan, Board Chair on 04 2933775 if you would like further information on the role, time involved, skills mix needed, etc.

I _____ nominate _____

To be a Trustee of Hora Te Pai Health Service Charitable Trust.

Signed: _____

Signed by
nominee: _____

**Nominations must be returned no later than
12pm midday Friday 14th November 2014**

Addressed to:

**c/- Cherie Seamark , Practice Manager, Hora te Pai Health Services, P O Box 688,
Paraparaumu**

Or Cheries@horatepai.org.nz

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General Information Sheet

Call for new Trustees April/May 2013

Who Are Hora Te Pai Health Service Charitable Trust?

Hora Te Pai is a Kaupapa Maori service which was first established in 1990. During 2010 a new Trust called Hora Te Pai Health Service Charitable Trust was established to support the ongoing provision of health care to Maori, Pacific and low socio economic people of the Kapiti region enrolled in the service. This Trust is holding it as 'Kaitiaki' for local Iwi.

Hora Te Pai Health Service has been providing health care and community health support within Kapiti for 20 years. During this time the service has grown and expanded and now provides General practice, nursing and community health support services.

The Trustees are dedicated to ensuring the best of services to our clients and aim to improve and increase these services in the future for the benefit of all including the providers. Current Trustees are Gordon Strachan (Chair), Jack Rikihana (Deputy Chair) Hilda Broadhurst Brian Byers, Jacqui Akuhata-Brown and Ranei Winerra-Parai.

This is a call for 1 replacement Trustees for Mr Jack Rikihana. There is an expectation a Trustee will prepare for and attend Trust Board meetings and perform other Trust obligations as required and agreed by the Board.

What are the specific requirements of a Trustee?

- Knowledge of the realities of Maori living with illness
- Knowledge of people's lives, especially those physically or financially disadvantaged
- Ability to contribute to the development of annual plans
- Ability to contribute to the development of policies and health care direction for the service
- An understanding of the importance of financial accounting and contribute to financial sustainability processes
- Access to or active member of Community groups for testing ideas, sharing communication, and providing two way feedback.
- Knowledge of the Treaty of Waitangi with an understanding of local Maori iwi
- Be available to promote Hora Te Pai within the Community. This may involve supporting the Manager at presentations e.g. talking at group meetings, and attend the Community Health Forums
- Knowledge of Hora Te Pai Health Service and its work as it relates to the enrolled population
- An understanding and respect of cultural differences
- Provide leadership on the Board and Hora Te Pai Health Services initiatives.

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- An understanding of health and disability issues and services within Hora Te Pai
- The ability to understand an issue and see the effects it may have on a wide range of consumers of health support services
- The maturity and experience to develop and maintain appropriate relationships with fellow trustees, and management and staff of Hora Te Pai.

What is the term of appointment for a Trustee and general meeting arrangements?

The Trustee term is 3 years. They may be reappointed.

There are monthly meetings, which last approximately two hours. They are usually held the fourth Thursday of each month at 7.30am at Hora Te Pai Health Service.

Preparation time for meetings will require between one and two hours.

A meeting fee and reasonable travel expense reimbursements are payable to Trustees. Reimbursement of expenses for requested attendance at adhoc meetings will also be made. (All payments are taxable).

Process of election

All Nominations are to be collected by the Hora Te Pai Health Services Practice Manager. Once Nominations and a full CV's are received they are to be passed on to the Chair of Hora Te Pai Charitable Trust. Nominations are to be viewed by the Trust, where a recommendation be passed on to Compass Health. Compass Health will invite potential trustees for an interview. The new Trustee is to be notified by the Trust and announced at the AGM.